



Abbreviated Summary Protocol Form

This form is recommended for undergraduate research projects conducted as part of course requirements.

This form should only be used for research involving minimal or less risk to the participants. It may be completed either:

- by the instructors who will describe the research carried out by their students. In this case, this form must be reviewed by a departmental or faculty research ethics committee.
- By the students themselves. In this case, the form may be reviewed by the instructor and then transmitted to a departmental or faculty research ethics committee.

For more information on the above, see http://oor.concordia.ca/REC/human_research.shtml.
If using the MS Word form, please tab between fields (do not use the enter key) and click on check boxes.
If not using the MS Word form, please TYPE your responses and submit on a separate sheet.

Part One: Basic Information

Date: _____

1. Name and Department/Program of Researcher:

Researcher Name: _____

Department/Program: _____

Telephone number: _____ E-mail address: _____

2. Title of Research Project or Activity:

3. Name and Number of Course:

4. Type of Research:

- a. Survey Forms
 - b. Interviews
 - c. Lab experiment
 - d. Anthropological Observations
 - e. Other (**explain below**):
- _____

Part Two: Research Participants

5. Characteristics: How many participants are involved in this study? _____

Are they primarily:

- a. Children
- b. College/University Students
- c. Other adults
- d. Other (**specify**): _____

Part Three: Ethical Concerns

6. Informed Consent:

Have you developed a means to gain participants informed consent?

- Yes No

Will researchers be using a written form or an oral protocol?

- Written Oral

7. Freedom to Discontinue:

Will you inform participants of their right to discontinue?

- Yes No

8. Confidentiality or Anonymity or Alternatives:

Will your research offer participants anonymity (you will not be able to identify them)?

Yes No

Will your research offer participants confidentiality (you will know who they are but their identities will not be evident in the research reports)?

Yes No

Will the identities of participants be evident in your research reports?

Yes No

If yes, have you informed them of this fact?

Yes No

9. Deception:

Are you in any way deceiving participants about the nature of your research?

Yes No

If yes, please describe below the nature of the deception and how you will de-brief participants. *Please attach any relevant information.*

10. Managing Risky Situations:

If as a result of your research, you discover that a participant(s) is at risk in some way(s) (psychological, physical, reputational), do you know someone to contact to help advise you how to respond?

Yes No

11. Coercion:

Is there a potential for participants to perceive they are being coerced into participating in this study?

Yes No

If yes, do you have a written plan to prevent this perception?

Yes No, I will have it on (give a date):

12. Signatures:

Researcher(s): _____ Date: _____

Instructor: _____ Date: _____